

# CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

## Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting October 25, 2016 at 5:00 p.m. in Rawlins, Wyoming.

### Roll Call

Board members present: Gilbert Archuleta, Mike Mann, and by phone, Matt Feldmann.

Board members absent: George Eckman and Trent Arnell

Others present: Dave Throgmorton, Shelly Collier, and Karen Webster.

### Agenda

Mike Mann made the motion to accept the agenda with one amendment to add an Executive Session. The motion was seconded by Matt Feldman and passed.

### Public Comments

None

### Consent Agenda

Mike Mann made the motion to approve the minutes for September 22, 2016, Treasurer's Report and Accounts Payable for October 2016. The motion was seconded by Matt Feldmann and passed.

### Action Items

- A. Mike Mann made the motion to approve the 1<sup>st</sup> reading to adopt the policy: **Section IV-4-AA-a** Personal Records-Criminal History Record Information, as presented. The motion was seconded by Matt Feldmann and passed.

### Executive Session

A. Mike Mann made a motion that the CCBOCHES moves into executive session at 5:06 P.M., for the purpose of considering issues confidential by law, and legal matters. The motion was seconded by Matt Feldman and passed.

B. Mike Mann made a motion that the CCBOCHES moves back into open session at 5:17 P.M. The motion was seconded by Matt Feldmann and passed.

C. Mike Mann made a motion to approve minutes from the executive session. The motion was seconded by Matt Feldmann and passed.

### Discussion Items

None

### Directors Report

Dave talked about the success of the candidate forums that are being hosted throughout October and November at the CTEC campus. Students from the Skills USA club and current WWCC dual enrolled students have taken on the role as moderators at the forums and have done a splendid job. The forums were also streamed live on Facebook.

**Staff Reports**

None

**Board Comments**

Gilbert would like to see more communication between the BOCHES Board and the CCSD#1 Board. Gilbert suggested that CCHEC Instructors present information about their classes at School Board meetings on a regular basis.

**Next Board Meeting Date**

The next board meeting is scheduled for **Tuesday, November 22, 2016**. This meeting will be held at **5:00 p.m. in Rawlins**.



Gilbert Archuleta, Chairperson



Mike Mann, Clerk



Karen Webster, Executive Assistant