

**CARBON COUNTY BOARD OF COOPERATIVE  
HIGHER EDUCATION SERVICES  
BOARD AGENDA**

January 24, 2017 5:00 p.m.  
Carbon County Higher Education Center  
Rawlins, Wyoming  
**Regular Monthly Meeting**

**I. AGENDA**

Roll Call

**II. CONSENT AGENDA**

Minutes from December 13, 2016 meeting (enclosure)  
Treasurer's Report – January 2017 (enclosure)  
Approval of Payables – January 2017 (enclosure)

**III. ACTION ITEMS**

- A. *Board Organization:* Election of Officers- Chair, vice chair, treasurer, and clerk.
  
- B. *Designation of Depositories for 2017-* Move that the Bank of Commerce, Rawlins National Bank and Wyoming Government Investment Fund be designated as the Board of Cooperative Higher Education Services depositories of record.
  
- C. *Designation of Newspapers for 2016-* Move that the Rawlins Daily Times, Rock Springs Rocket Miner, and Little Snake River Press be designated as the Board of Cooperative Higher Education Services newspapers of record for publications of public notices.
  
- D. *Designation of Attorney for 2016-* Move that William MacPherson of MacPherson, Kelly and Thompson be designated as the Board of Cooperative Higher Education Services attorney of record.
  
- E. *Designation of Auditor for 2017-* Move that Alexandra Wilkinson, CPA, from Porter, Muirhead, Cornia & Howard be designated as the Board of Cooperative Higher Education Services Auditor of record.
  
- F. To approve the proposed BOCHES Board Meeting Schedule for 2017. (enclosure)
  
- G. 1<sup>st</sup> reading to adopt the updated policy: Section VI-6-H High School Equivalency Tuition Reimbursement as presented, which will supersede and replace the current policy. (enclosure)
  
- H. Board Members Disclosure of Financial Benefit or Interest Forms

**IV. EXECUTIVE SESSION**

None

**V. DISCUSSION ITEMS**

- A. Welcome to Rawlins sign on CTEC property
- B. Dual enrollment expenses
- C. Nursing program

**VI. DIRECTOR'S REPORT**

**VII. STAFF REPORTS**

**VIII. BOARD COMMENTS**

- A. Next Meeting Date – February 28, 2017, this meeting will be held at 5:00 p.m. by phone conference.

**IX. ADJOURNMENT**